**Procurement, Leadership, and Forensic Analytics Training Day-2023**

**April 13th, 2023**

**Delivery Method: Group Internet Based**

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| **Start & End Time** | **Number of Instructional Minutes** | **Topic**  **(provide as much detail as possible)** | **Instructor Name** | **Field of Study**  **(For Licensure & CPE Team Use ONLY)** |
| **8:30 – 8:35 A.M.** | **5** | **Welcome, housekeeping, including CPE info on how to obtain GIB credits; Introductions** |  | **No CPE** |
| **8:35 – 9:25 a.m.** | 50 | **BGS Procurement and Contracting: Updates and Best Practices**  This session will discuss procurement and contracting best practices, common errors and how to avoid them, 2023 updates to Bulletin 3.5, and the new VTBuys procurement platform with the Director of the Department of Buildings and General Services (BGS) and the Vermont Attorney General’s Office Assistant Attorney General. | Deb Damore | 1 Credit Accounting (Governmental) |
| **9:25 – 9:40 a.m.** | 15 | Break |  | No CPE |
| **9:40 – 10:55 a.m.** | 75 | **Leadership Lessons to Strengthen your Enterprise**  During this session, you will be able to understand what each team member is good at, ensure the team knows the "Why", be prepared to listen, and create total trust-this can help achieve more of what you want at faster speeds. | Jim Kreiser | 1.5 Credit  Personal Development |
| **10:55 – 11:10 a.m.** | 15 | Break |  | No CPE |
| **11:10 – 12:25 p.m.** | 75 | **Forensic Analytics**  This session will help you understand how forensic techniques can be applied to investigations and audit procedures. A forensic process will be shared that you can utilize for investigations and beyond. You will also be introduced to some tools that will assist in the data analytic effort. Common obstacles and challenges will be discussed. Case study examples will be shared. | Ryan Merryman | 1.5 Credit  Accounting (Governmental) |